



Common Space Kitchen Rental Requirements

Thank you for your interest in our kitchen here at Common Space. We would love to work with you! Listed below are the requirements for renting space in our commercial kitchen.

- Your business must be an LLC or Sole Proprietorship and must be registered with the state of PA.
- You must have a business license from the City of Easton. (Fee is \$35)
- You must own liability insurance that states you will be cooking at Common Space.
- You must have a ServSafe Certificate. We offer ServSafe classes here at Common Space, contact us for more information.
- You must file and pay appropriate sales tax to the state of PA.
- You will be required to pay Business Privileged Tax to the City of Easton.
- You must have a Health Bureau License with the City of Easton. (Annual fee is \$285 per year)
- All vendors should strongly consider getting a Department of Agriculture Certificate for products sold outside of Common Space. (Fee is \$35 a year)
- All vendors who produce items such as canned goods and packaged goods may need to be lab tested per requirements of PA Dept. of Agriculture.